

ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
21 October 2014 at 7.00 pm

Further to the recent despatch of agenda and papers for the above meeting, please find the following items which were marked as 'to follow':

6. To note minutes of the Health Liaison Board (Pages 1 - 6)

Minutes of the meeting held on 1 October 2014.

8. The Annual Review of Parking Charges for 2015/16 and Christmas Parking 2014
(Pages 7 - 12)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

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The Democratic Services Team (01732 227241)

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HEALTH LIAISON BOARD

Minutes of the meeting held on 1 October 2014 commencing at 2.00 pm

Present: Cllr. Mrs. Cook (Chairman)

Cllr. Davison (Vice Chairman)

Cllrs. Mrs. Bosley, Brookbank, Clark, Fittock, Mrs. George and Searles

10. Minutes

It was brought to Members' attention that Cllr. Davison was listed twice in attendance.

Resolved: That the minutes of the meeting held on 9 July 2014 be approved and signed by the Chairman as a correct record.

11. Declarations of Interest

No additional declarations of interest were made.

12. Actions From Previous Meeting

Members were advised that the notifications of the Annual Community Grant scheme had been sent to the relevant bodies. Members note that the Clinical Commissioning Groups (CCG) would be invited to speak at the February 2015 meeting not February 2014.

13. Updates from Members

The Chairman advised that she had attended a meeting with members of Patient Participation Groups (PPGs), who were concerned that the Groups needed to create better links with partners including the Council. Mr. Young who was a member of the Edenbridge PPG addressed the Committee and advised that there were 67 different PPGs across Kent, which were trying to encourage the use of local cottage hospitals rather than travelling to Pembury or Maidstone and were actively pursuing service provision in local areas to improve health. The Chairman suggested that it would be interesting to hear from Mr Young and the PPGs in more details at a future meeting.

Cllr. Davison advised that he had a copy of the NHS Constitution and that the Chief Officer Communities and Business would get additional copies for the Board. He had attended 8 health meetings recently. The West Kent CCG were concerned with the progress that Children's Mental Health Services (CAMS) were making, however the service was improving under the leadership of the Sussex Partnership with waiting and treatments waiting times reducing. The hospital patient transport services commissioned to Primary Transport Service (PTS) were not reaching the contract standards and the contract was being investigated to make improvements. Comments had been fed into the West Kent CCG's 'Mapping the Future' Plan. Edenbridge PPG were

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also working with Edenbridge League of Friends to arrange for a TV screen to be put into the surgery waiting room to inform patients of local services and updates about the surgery.

The Board were advised that at the South East Ambulance Trust AGM they were informed that the response time targets had almost been achieved and there would be rest centres for ambulance crews to use for short break within more isolated communities. Currently each crew had to return to one central base each day. It was hoped that a refurbishment at Maidstone Hospital would provide additional parking facilities. Kent County Council (KCC) Health Overview and Scrutiny Committee (HOSC) were concerned mainly with East Kent hospital issues but also about the amount of time taken to implement new contracts.

Cllr. Searles provided an update to the Board, detailing the 12 health meetings that he had attended. Hextable PPG were working with the Swanley Dementia Friendly Forum to make Swanley town more dementia friendly. The visit to the food bank on Friday 29 September 2014 had shown Members how the food bank operates and they had a greater understanding of people's need for food banks during crisis and how this support could help people.

He advised Members that he had attended the Dartford, Gravesham and Swanley CCG's AGM which was in a similar position to West Kent's CCG. The Government's target for A&E waiting time was 95% to be seen within 4 hours. Darent Valley Hospital were achieving 96.3% of the 4 hour waiting time, with Medway only achieving 80% and were also in special measures for under performance. Ambulance response times were also not being met. Darent Valley Hospital also had an intake from Bromley and Bexley. He advised that there was a Better Care Together Seminar for the North of the District on the 5 November 2014. Darent Valley were no longer merging with Medway however, a merge with the South East London Foundation Trust was being investigated. Members were in agreement that it was good that a merge between Medway and Darent Valley was no longer happening. Concerns were raised over bed blocking.

The Board was advised that 60% of Doctors were at retirement age and nationally there is a shortage of newly trained GP's. To reduce costs, many surgeries were looking to merge administration functions. Information was being promoted to encourage people to visit their GP's first rather than going to A&E unless it was an emergency.

Members discussed whether the CCGs were aware of the pressures of trying to get an appointment with a GP and whether consideration had been given to providing additional funding. Cllr. Searles advised that Dartford, Gravesham and Swanley CCG were aware and that a second round of commissioning would take place within the next 6 months.

Cllr. Brookbank informed Members that HOSC were looking at Medway Hospital because it was in special measures relating to their performance. This was affecting Maidstone and Pembury as more people were visiting these hospitals. He advised that he had been involved with Care Quality Commission (CQC) inspection to monitor improvement plans within hospitals. As part of this work, hospitals had been asked to look at improving end of life care as much of this was left to hospices with no consistent approach. He advised that he had also attended the Dartford, Gravesham and Swanley CCG Board meetings.

Cllr. Clark advised that he had attended a Dartford, Gravesham and Swanley NHS Trust meeting. The Queen Mary hospital in Sidcup had experienced some financial difficulties and had been taken over by Oxley Trust with Darent Valley also providing some specialist services. The Dartford Gravesham and Swanley NHS Trust had 39 intermediate care beds at the Bupa Care Home in Elm Court to try and prevent bed blocking at Darent Valley. These beds were helping to rehabilitate patients further before they were sent home after surgery. The Sevenoaks District Seniors Action Forum had worked to install over 40 defibrillators across the District including a new one in New Ash Green. Members were encouraged to support the Sevenoaks District First Responder Unit who were working with the Seniors Action Forum to attract funding to continue to meet the defibrillator needs of the District.

Cllr. Fittock advised that Kent Health Watch were now allowing Councillors to be members. More people were using pharmacies for advice and pharmacies were keen to take on a bigger role in relation to advice and health. In response to a question, Members were advised that if you attended a community Pharmacy rather than a private one in a supermarket then you do not have to pay for a health check.

Members discussed the visit to the Swanley food bank and how they needed a larger location. 3400 tonnes of food was distributed from the small warehouse, most of the foods were non perishables and toiletries were also provided. People suffering a personal crisis used the Food Bank and were given a supply of food for 3 days and were also referred to a local support organisation or Social Care Services for an assessment of their situation. Storage for the food had been offered to the Food Bank at Swanley White Oak Leisure Centre and the Chief Officer Communities and Business had been involved in supporting the Food Bank. The need for a new venue was urgent and it was suggested whether looking for a new premises was something that Economic and Community Development Advisory Committee could look into. The Health and Communities Manager advised that it was a voluntary organisation, and the Council are working with them to support them to find new premises to operate their Food Bank.

CHANGE IN ORDER OF AGENDA ITEM

With the Board's agreement the Chairman brought forward consideration of agenda item 8.

14. Workplan

Members discussed the work plan and agreed that PPGs should be included for the December meeting. The Health and Communities Manager advised that Kenwood Trust would also be attending the December meeting as they could not attend the October date. It was noted that the CCG would be attending the February meeting and that Ian Ayres, West Kent CCG Accountable Officer would be invited to explain how the Voluntary Transport Service and Ambulance service worked. Members were advised that if they wanted to scrutinise the service this was something that would be appropriate for the Scrutiny Committee and conversations were already taking place.

15. Falls Prevention Pathway

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The Health and Communities Manager gave a presentation on the Falls Prevention Pathway which detailed the work being undertaken by the Council in partnership with Kent County Council as part of the integration of health and social care services.

In response to questions the Health and Communities Manager advised that there was a focus on the prevention of falls which would reduce the number of people who were admitted to A&E. The initial home assessments were also carried out via Social Services and Occupational Therapists. The Council received government grants to do assessments for the home improvements and through Disability Facility Grants. Members were advised that this in future would be incorporated within the Better Care Fund.

Resolved: That the report be noted.

16. Healthy Weight and Obesity

The Health and Communities Manager gave a presentation on healthy weight and obesity which showed the work being undertaken by the Council in partnership with KCC to reduce the amount of adults and young people who are overweight or obese in the District. Members were advised that the District had similar rates of obesity levels to the National figures for the number of obese and overweight adults.

The Chairman advised that she had received an email from Mr. Morrison from the Sevenoaks Cycling Forum and shared the email with the Board. The Health and Communities Manager advised that the Council had organised 12 cycle rides in the Summer with over 100 in attendance. In response to questions she also advised that Kent Public Health Team were doing a campaign to raise awareness of outdoor gyms, which were particularly useful in rural areas. It was not something that could be put into schools as there were restrictions around gyms due to children's development. Members were also advised that swimming was a success with many people and that Sencio Leisure Centres offered an advantage scheme for those on a low income which provided a discount on memberships including swimming. Those who also took part in the Why Weight Scheme also benefit from being able to use the facilities at the Sencio Leisure centres.

Members asked questions relating to public health working with planning teams. Members were advised that there were no restrictions around mobile food vans and these were able to pull up anywhere in the District and serve food. Members were concerned that they could stop near school and this would have a negative impact on encouraging children to eat healthily. The Health and Communities Manager advised that she was meeting with the Planning Department to discuss if there were any restrictions which could be imposed. A Councillor queried whether it was something that could be included under the Licensing Objectives which was to protect children from harm with food vans being near schools. Members were advised that there were some controls already in place with Environmental Health and Trading Standards.

Resolved: That the report be noted.

17. Health Prevention Annual Report 2013 - 14

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The Health and Communities Manager presented a report which detailed the 2013/14 annual report for the health prevention programmes delivered by the Council. The work was commissioned and funded by KCC's Public Health Team as part of an annual Service Level Agreement. The report summaries the programmed achievements and outcomes which contributed to improving the health and wellbeing of residents and form part of the District Health Inequalities Plan, 'Mind the Gap.'

The Health and Communities Manager advised that case studies published in the Council's In-Shape magazine helped to recruit Members as it gave a personal feel. Up and Running were struggling to recruit numbers, however some of those who had completed the running course had found that there was a reduction in the use of medication. The weight management schemes were growing and proving to be a success, however these programmes are all externally funded by Kent Public Health and this Council continues to work with Public Health to secure future funding to continue this work.

The Board thanked the Health and Communities Manager and the team for their hard work.

Resolved: That the report be noted.

THE MEETING WAS CONCLUDED AT 4.05 PM

CHAIRMAN

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Westerham Parking – Review of Parking Income after Six Months of New Charges

Car Parks

Change to parking charges introduced in April 2014: the introduction of 3 hours free parking in the Darent car park and 15 minutes parking for 10p in the Quebec Avenue and Vicarage Hill car parks.

Expected change in income for the whole of 2014/15 compared to previous year:

Darent:	down	£7,700
Quebec Avenue:	up	£1,000
Vicarage Hill:	up	£6,000
Total:	down	£700

Comparison for first 6 months of 2014/15:

	Expected income compared to previous year	Actual income compared to previous year	Difference
Darent	down £3,850	down £6,602	down £2,752
Quebec Avenue	up £500	up £443	down £57
Vicarage Hill	up £3,000	up £1,376	down £1,625
Total:	down £350	down £4,783	down £4,434

On-Street

Change to parking charges introduced in April 2014: the introduction of 15 minutes parking for 10p in all areas and 3 hours parking in Croydon Road and Fullers Hill (previously a maximum of 2 hours parking)

Expected change in income for the whole of 2014/15 compared to previous year:

Croydon Road:	up	£8,300
The Green:	up	£8,317
The Grange:	up	£4,969
Market Square:	up	£4,914
Fullers Hill:	up	£5,400
Total:	up	£31,900

Comparison for the first 6 months of 2014/15:

	Expected	Actual	Difference
Croydon Road	£4,150	£3,094	down £1,056
The Green	£4,159	£2,963	down £1,195
The Grange	£2,485	£ 210	down £2,275
Market Square	£2,457	£3,155	up £ 698
Fullers Hill	£2,700	£ 533	down £2,147
Total:	£15,950	£9,975	down £5,975

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Average monthly ticket sales for 2014/15

Car Parks

	Quebec Avenue	Vicarage Hill
15 minutes	46	89
30 minutes	183	298
1 hour	276	543
2 hours	408	539
4 hours	263	n/a
Day	74	n/a
Total (Av. month)	1,250	1,469

Due to problems with the ticket machine, ticket sales information is not available for the Darent car park. It is believed, however, that the proportion of income tickets sold is 12% for 4 hours and 88% for all day. As a guide, applying this to the income received for the first 6 months suggests that 276 tickets were sold for the 4 hour period and 2,024 for the all day period. Average month figures would be 46 for 4 hours and 337 for all day.

On-Street

	Charge	Market Square	The Grange	The Green	Fullers Hill	Croydon Road
15 minutes	10p	656	208	124	205	320
30 minutes	20p	1,584	483	493	308	718
1 hour	60p	1,381	428	758	395	707
2 hours	£1.50	998	330	579	229	503
3 hours	£2.50	n/a	n/a	n/a	79	167
Total (Av. month)		4,619	1,449	1,954	1,216	2,415

Response from the Westerham Town Partnership

We don't find the figures you have provided very helpful in explaining the reasons for shortfalls over expectations, because they are not accompanied by the previous 'actual' revenues and ticket numbers. We think the 'expected' was flawed because there seems to be no allowance for the reduced 4 hour and full day tickets in the light of the free 3 hours (c£9000), or for the shift from centre 2 hour parking to Darenth free parking.

Given the time scale, and attempting to be constructive, we have the following initial comments to feed into the committee:

1. Structure:

We do not have specific evidence, (would have appreciated the Darenth Car Park numbers) but we believe the flow of parking traffic is vastly improved. In order to gauge this, we need to look at current 'actual' against previous 'actual', which figures we don't have. We have anecdotal evidence that retailers are pleased with the extension to 3 hours in the Croydon Road. We appreciate the ability to advertise our 'pop and shop' and also to direct longer term parking to the free facility. Again anecdotal evidence from retailers is positive. There seems to be less congestion in the centre during the day (again anecdotal) ***Our recommendation is that the structure of charges is left unchanged.***

2. Pricing:

We find it hard to extract the actual revenue increase from your figures, and therefore judge the success of the 2014 changes - it is clear there is a shortfall against expectations (but we don't know precisely how these have been arrived at) but ***we need to analyse using an 'actual' comparison.***

We recommend:

- a) An overall increase in all on street prices of 10p starting at the 3 hour price first and only filtering down to the 30 minute price if necessary. No increase to the 'pop and shop' tariff for 15 minutes
- b) Ditto in car parks. Retain 3 hours free in Darenth Car Park
- c) Only if necessary, in order to avoid unpopular day charges, an extension of charging times, but not prices, both on and off street, (including Quebec Ave, which services the Hall, but which is often clogged up by residents' parking in the evening,) until 9.00pm. Darenth Car Park to be excluded.

3. Westerham's Return

In order to justify the extension of charging into the evening, we need to show a return to the town, in the form of an SDC investment in Westerham's amenities. Please write in a Westerham 'spend' into your signage and lighting budget, and engage with us on producing a plan.

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4. Overspill Car Park. It has become apparent (evidence available) that we still have spaces pressure, even with our overspill, during the junior football matches, which take place on a Sunday. This is because the recent extension of 5 pitches has lead to a simultaneous influx of parents' cars, whereas previously there were staggered arrival timings. The overspill needs to be formalised into a permanent space, with the addition of **2 more rows of cars.**

WESTERHAM OPTIONS

Car Parks:

Tariffs that apply	Darent	Quebec Avenue	Vicarage Hill
15 minutes	free	✓	✓
30 minutes	free	✓	✓
1 hour	free	✓	✓
2 hours	free	✓	✓
3 hours	free		n/a
4 hours	✓	✓	n/a
All day	✓	✓	n/a

Possible options:	Option 1	Option 2	Option 3
15 minutes			
30 minutes			
1 hour			
2 hours	+ 10p	+ 10p	+ 10p
4 hours	+ 10p	+ 30p	+ 60p
All day	+ 10p	+ 40p	+ 90p
Additional Income:	£1,650	£3,500	£6,500

On-Street:

Tariffs that apply	Maket Square	The Green	The Grange	Fullers Hill	Croydon Road
15 minutes	✓	✓	✓	✓	✓
30 minutes	✓	✓	✓	✓	✓
1 hour	✓	✓	✓	✓	✓
2 hours	✓	✓	✓	✓	✓
3 hours	n/a	n/a	n/a	✓	✓

Possible options:	Option 1	Option 2	Option 3
15 minutes			
30 minutes		+ 10p	
1 hour	+ 10p	+ 10p	
2 hours	+ 10p	+ 10p	+ 20p
3 hours	+ 10p	+ 10p	+ 20p
Additional Income:	£7,800	£12,100	£7,000

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